



LOCAL GOVERNMENT LEADERSHIP ACADEMY

2022/23 ANNUAL REPORT

November 27, 2023

LOCAL GOVERNMENT LEADERSHIP ACADEMY ANNUAL REPORT

Background:

Formed collaboratively in 2005 by UBCM, MFA, LGMA, BCA, MIA, local governments of BC and the Province of BC, the LGLA provides comprehensive, timely and dedicated leadership development opportunities throughout each electoral term in the interests of improving governance at the local level.

LGLA's main offerings are the Elected Officials Seminars in the winter/spring immediately following local government elections and a province-wide annual Leadership Forum in between election years. In addition, we have held an annual Chief Executive Officer (Mayors/Chairs/Chiefs) Forum and periodic webinars with educational partners such as MIABC and AMBC.

With local government elections held in the fall of 2022, spring of 2023 was devoted to delivering the EOS series in five locations in the province in the months of February and March.

2022/23 ACTIVITIES:

Overview of the Main Events

Elected Officials Seminars – Traditions and Tides

The Elected Officials Seminar Series (EOS) is a highly anticipated event series in local government, that takes place in the spring following local government elections. There has been evolution through election cycles, however the basic principles, format, manner of delivery remained largely the same through the years:

- Several events (5-7 in quick weekly succession) are held in the province, strategically, in each of the Area Associations, in order to encourage participation (convenience - low travel cost).
- The events are completed over a 5-7 week period January through March
- Each session is held over three days: 2 half days with one full day in between, typically beginning Wednesday and winding up Friday.
- Originally a UBCM event, the EOS has been delivered by LGLA since 2012 (2012,2015,2019, 2023)
- The mandate of the EOS is to offer a core curriculum to predominantly newly elected officials, although returning elected officials as well as staff are encouraged to attend, and have traditionally been offered a number of more advanced concurrent options in governance and finance.
- Over and above the core curriculum (local government law, finance, land use planning, meeting procedures, communications, code of conduct), networking and mentorship are also emphasized.
- The curriculum is delivered by a combination of professional speakers and staff from the founding partners:
 - UBCM – Union of BC Municipalities
 - MUNI – Ministry of Municipal Affairs
 - MIABC – Municipal Insurance Association of BC
 - MFA – Municipal Finance Authority
 - BC Assessment
 - LGMA – Local Government Management Association
- Program development, budget setting and chairing of the sessions are accomplished by the Board of Directors of the Local Government Leadership Academy, and technical logistics are, for the most part, the task of the Executive Coordinator.

A total of 614 paid delegates, (624 registered delegates) attended the 5 session of EOS 2023.

****Full report to the Board is attached as Appendix 1***

Future of LGLA Think Tank – October 20th

In the interest of expanding its educational offering, LGLA Executive Director assembled an Advisory Panel Together comprised of LGLA Board members, partners, Level III Leadership certificate holders, parliamentarians, councillors, mayors and CAO's to gain input into the direction of education outside of the main live events such as the Forum, the EOS and the Mayors and Chairs Forum.

A virtual meeting of the 30 plus panelists was conducted on Friday October 20th. The recording of this valuable resource was shared back to the panellists and all LGLA Board Members.

Cambodian Presentation – October 24th

LGLA President Laurey-Anne Roodenburg, Gary MacIsaac and Executive Coordinator Gabi Vindisch presented an overview of LGLA's foundations and operations to a team of Cambodian delegates at UBCM headquarter in Richmond, entitled "The Story of a Leadership Development Initiative". The presentation was well received by the Cambodian Delegation who were on an exchange tour organized by UBCM's Marylyn Chiang and

Major sponsors, partners, contributors for 2022-2023:

- Ministry of Municipal Affairs & Housing
- Municipal Finance Authority
- Municipal Insurance Association
- Local Government Management Association
- UBCM
- BC Assessment
- Destination BC
- Telus
- BC Lottery Corporation
- Fortis
- CN
- Young Anderson
- Lidstone & Company

BOARD/STAFF

NOTE: SAD PASSING OF GARY PAGET LGLA FOUNDING BOARD MEMBER

In May of 2023 Local Government lost a valuable asset. LGLA Founding Board Member and supporter of local government passed away. Gary was instrumental in the development of a local government system in B.C. that is based on concepts of autonomy, accountability, empowerment, and collaboration. He was a long-time friend and founding member of LGLA, working consistently to strengthen the relationship between local governments and the Province.

Board of Directors

Councillor Laurey-Ann Rodenburg, UBCM
appointed November 2021 (two-year term)

Gary MacIsaac, UBCM
Appointed October 2022 (two-year term)

Marijke Edmondson, Ministry of Municipal Affairs
Joined November 2021(ongoing)

Michelle Dann, Ministry of Municipal Affairs
Joined March 2022 (ongoing)

Curtis Helgesen, LGMA
Joined November 2021 (ongoing)

Megan Chorlton, MIABC
Joined October 2022 (ongoing)

Renata Hale, MFABC
Joined October 2022(ongoing)

Graham Held, BC Assessment
Joined October 2022 (ongoing)

Councillor John Jack, Director-at-Large
Reappointed October 2022 (two-year term)

Arjun Singh, Director-at-Large
Appointed November 2021 (two year term)

Maja Tait, Director at large
Appointed October 2022 (two-year term)

Staff

Gabriella Vindisch – Executive Coordinator

LGLA CERTIFICATION

The following Certificates in Local Government Leadership were issued in 2022-202:

Level One

Gettens, Riley	Director	Okanagan Similkameen, District of	2023
Roodenburg, Laurey-Anne	Councillor	Quesnel, Village of	2023
Toth, Alton	Councillor	Sechelt, District of	2023
Fras, Adam	Councillor	Parksville, City of	2022
Grice, Aimee	Councillor	Oliver, Town of	2022
Helliwell, Jacob	Councillor	Esquimalt, Township of	2022
Logins, Ebony	Councillor	Sooke, District of	2022
Newman, Claire	Councillor	Logan Lake, District of	2022
Pineault, Lisa	Councillor	Queen Charlotte, Village of	2022

Ryll, Jason	Councillor	Williams Lake, City of	2022
Shatzko, Amanda	Director	Northern Okanagan, Regional District of	2022
Staples, Michelle	Mayor	Duncan, City of	2022
Van Den Broek, Valaria	Mayor	Langley, City of	2022
Wark, Janet	Councillor	Chetwynd, District of	2022
Wilson, Marilyn	Councillor	Parksville, City of	2022

Level Two

Corbett-Labatt, Patricia	Mayor	Port Hardy, District of	2023
Fowler, Sarah	Councillor	Tahsis, Village of	2023
Roodenburg, Laurey-Anne	Councillor	Quesnel, Village of	2023
Albrecht, Paul	Councillor	Langley, City of	2022
Newman, Claire	Councillor	Logan Lake, District of	2022
Nicholson, Maureen	Councillor	Bowen Island, Municipality of	2022
Pratt, Lori	Director	Sunshine Coast, Regional District of	2022
Spaeti, Susan	Councillor	Kent, District of	2022
Thorpe, Ian	Councillor	Nanaimo, City of	2022
Van Den Broek, Valaria	Mayor	Langley, City of	2022

Level Three

Tait, Maja	Mayor	Sooke, District of	2023
Fortin, Cindy	Mayor	Peachland, District Municipality of	2022
Mindnich, Lori	Councillor	Lumby, Village of	2022
Ostafichuk, Randal	Councillor	Lumby, Village of	2022
Piper, Samantha	Councillor	Harrison Hot Springs, Village of	2022
Singh, Arjun	Councillor	Kamloops, City of	2022

LGLA FINANCE

LGLA's current assets include:

\$1,125,000 – restricted reserve funds (original endowment – in trust with UBCM)

\$ 472,964– unrestricted reserve funds (surplus funds earned since incorporation)


Please see *Appendix 2 – LGLA Financial Statements prepared by KPMG*

Summary and Goals

Our goals for the 2023-2024 fiscal year are as follows:

- Deliver a successful LGLA Forum, on site at the Radisson Airport Hotel
- Continue to liaise with the Area Associations, use our Social Media channels to support and advertise educational opportunities such as the Area Association Conventions in the spring and other events such as CivX
- Increase our virtual educational options.

Respectfully Submitted by Executive Coordinator Gabi Vindisch



LGLA
LOCAL GOVERNMENT LEADERSHIP ACADEMY

Proudly Presents:

Traditions and Tides

...Leadership in an Uncharted Frontier

Elected Officials Seminar Series (EOS) 2023

LMLGA - Richmond, February 8/9/10 * AVICC - Nanaimo, February 15/16/17
SILGA - Kelowna, March 1/2/3 * AKBLG - Kimberley, March 8/9/10 * NCLGA - Prince George, March 15/16/17

The Local Government Leadership Academy invites all newly elected and returning elected officials and senior staff to the Elected Officials Seminar Series. The EOS - held every four years in each of UBCM's 5 Area Associations - is a unique opportunity to connect, to learn...to empower.

Each session will begin at noon on Wednesday and wind up at noon on Friday
Cost: \$450 + GST per delegate
Register through CivicInfo by visiting the LGLA Event Page for your choice of venue

ELECTED OFFICIALS SEMINAR SERIES 2023 – FINAL REPORT TO THE BOARD OF DIRECTORS OF THE LOCAL GOVERNMENT LEADERSHIP ACADEMY

By Gabi Vindisch, Executive Coordinator
April 28, 2024



LOCAL GOVERNMENT LEADERSHIP ACADEMY

Introduction

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Attendance Summary

We had a total of 614 paid delegates, (624 registered delegates) attending the 5 session of EOS 2023, AVICC leading the chart with 191 delegates and the LMLGA coming in last with 79 delegates. The rest of the venues averaged between 110-120 delegates. This number is overall lower than the 2019 total of 682 paid delegates, however higher per event than in 2019, where the 682 delegates were spread over 7, as opposed to 5 venues. (Average of 97.4 per event in 2019 vs Average of 122.8 per event in 2023)

Newly Elected vs Returning Elected Stats				
2023 EOS	Newly Elected	Returning Elected	Staff	Total
LMLGA	45	30	4	79
AVICC	101	78	12	191
SILGA	75	50	10	135
AKBLG	58	40	12	110
NCLGA	59	38	12	109
Total Newly Elected	338			
Total Returning Elected		236		
Total Staff			50	
Total Registered				624

With 624 total registrations, out of which 50 were staff, *the EOS captured a total of 574 Elected Officials*. It is interesting to note the high percentage of returning elected official delegates at EOS. Out of a total of 574 elected officials, 236 were returning elected, so 42% returning vs 58% newly elected.

According to the stats table below from CivicInfo, the **574 elected official delegates**, constitute approximately **48% of the total 1192 elected officials in BC**.

2022 Elections: New vs Returning Elected Officials, Province Wide

Election Official 2022	Returning to the Position (#)	Newly Elected to the Position (#)	Total
Mayors	71	89	160
Councillors	438	426	864
EA Directors	89	79	168

	Returning to the Position (%)	Newly Elected to the Position (%)
Mayors	44%	56%
Councillors	51%	49%
EA Directors	53%	47%

Breakdown of Positions						
2023 EOS	Councillors	Mayors	EA Directors	Other	Staff	Total
LMLGA	55	9	6	5	4	79
AVICC	120	24	34	1	12	191
SILGA	83	16	23	3	10	135
AKBLG	60	15	22	1	12	110
NCLGA	55	18	20	4	12	109
Total	373	82	105	14	50	624

Overview of the 2023 EOS Locations on the Tour

Based on feedback from previous EOS events where we had run into adverse winter weather conditions, the 2023 EOS began in February rather than mid-January. One session was held in each of the Area Associations as follows:

LMLGA	Richmond – Radisson Vancouver Airport Hotel – February 8-9-10
AVICC	Nanaimo – Vancouver Island Convention Centre – February 15-16-17
SILGA	Kelowna – Delta Grand Okanagan Resort – March 1,2,3
AKBLG	Kimberley – Kimberley Conference Centre – March 8-9-10
NCLGA	Prince George – Coast Inn of the North – March 15-16-17

Despite the known challenges of the hospitality industry, each venue went above and beyond to ensure that our event would run smoothly, and that our delegates received the best service in every respect. Each venue had its particularities, with notes for possible future consideration as follows:

LMLGA, February 8-9-10 – “The Kickoff”

The Radisson Vancouver Airport Hotel was a perfect venue for our kickoff. This property is well known to LGLA and has hosted a number of LGLA Forums and EOS events in the past. The set up and the flow with all the action basically taking place in the same geographic location, is perfect. There is ample space for sponsors and partners to exhibit, and the hotel is situated close to a Skytrain station with many amenities within easy walking-distance.

It came as a pleasant surprise, that the Radisson had recently hired a new chef, and the catering (which had been a good average in the past), was outstanding.

Room rates and catering prices are exceptionally good value at the Radisson, despite the average 20% price increase across the board in the industry.

We had access to a staff room, as well as office and printer on the same floor, which is crucial from the point of view of producing up to date speaking notes.

The challenge and at the same time a bonus, is the AV service provided by Encore. While hands down the best service of all five venues, the price (even after considerable negotiations) came out to almost double of any other venue on the tour. The service is exceptional, but given the cost, we may need to look for an alternative in the future.

Due to a combination of low attendance and high AV cost, this venue came out net negative in terms of income from registrations vs cost of catering, rooms and AV services. Fortunately this net loss would be more than offset at our next venue, the Island - AVICC.

The kickoff was also a chance for our team to test the ambitious program. The program was well received, but it became apparent that the Thursday afternoon would need to be tweaked in order for us to finish early enough to accommodate the Networking reception and not to lose the attention of the delegates. We made a key tweak in the program, putting the Land Use Planning session as a concurrent offering opposite the Regional Districts slot. The unexpected bonus of this set up became apparent in subsequent events, where now the Planning session had the “luxury” of expanding to 90 minutes with question period extending beyond the core 1 hour time slot.

The event wrapped up Friday, giving us 4 days to regroup before AVICC. Plenty of time to revise the online brochure and program at a glance to reflect the tweaks in the curriculum.

AVICC, February 15-16-17– “The Golden Egg”

The grand prize for most profitable event goes to AVICC, and the Vancouver Island Convention Centre. Here, the registration income was over \$85,000, while the catering, hall rental, and AV, plus the guest rooms at Dorchester and Coast Bastion came in around \$45,000.

The Vancouver Island Convention Centre is a great venue, perfect for EOS and other LGLA events. We had a stunning corner suite with windows for our staff room, and the exhibit space in the main hall outside the ballrooms was huge. This is where all the receptions, meals took place as well, so there was ample space for networking, socializing, right outside where the event was being held.

There were a few challenges (none of them insurmountable) with the venue, that we can improve upon next time around.

We need to “over-order” in terms of catering. A unique circumstance of the Convention Centre, is that although they have one of the largest state-of-the-art kitchens and refrigeration systems, all conveniently located right behind the ballrooms for easy staff access in a large long corridor, there is no restaurant per se on site, and no full time chef or kitchen staff outside of “catering hours”. So the catering team comes in and goes out upon completing a shift. When the food is gone, it’s really gone! There is no restaurant, hotel type of back up where the chef can maybe throw a few more sliders on the grill, or whip up another batch of muffins. As you have seen from the survey comments, the most prominent complaint about this venue, was the food and not having enough coffee (a circumstance that was remedied part way through the event as coffee was an easy add). So given the budget friendly cost factor of using the Conference Centre for an event, we will need to add extra orders for food and coffee. The quality of the food was great, with Nanaimo taking pride in locally sourced ingredients. The AV team was excellent, with especially one of the two technicians being a real creative problem solver when it came to embedded videos, and special fonts in certain power points such as the ppt that Andrea Reimer used for her presentation.

I did find there was a lack of on-site “senior staff” presence for the catering, the general set up and the AV, and the problem solving was left up to the workers “on the ground” – some of them quite young - but kudos to all of them, because they did come through with flying colours. Due to some misinterpretation of instructions, staff had the ballrooms configured for breakouts at the outset. This had to be remedied, as well as a couple of missed AV items. I never did meet the actual owner/operator of the AV team, but the young guys running the show did do a stellar job and solved all equipment and other minor logistical issues.

The biggest challenge with Nanaimo was connecting with the Coast Bastion and Dorchester Hotels and their sales team. It took an incredibly long time to set up a room block for delegates to book into, and the eventual room block ended up being very small compared to the number of expected delegates. Neither hotel wanted to commit to a large block, and once the block was set up, it was filled within a week in early December. Administrative assistants ended up calling the front desk, and going through Expedia to book rooms at a reasonable rate, for the sales teams were “offering” rooms at an incredible \$400 plus rate per night. The change in sales managers at both properties part way through, probably contributed to what seemed to be a chaotic sales/reservations system. For sure this will improve in the future, and the opening of a brand new hotel across from the Conference Centre is also going to contribute to resolving future booking issues.

SILGA, Kelowna, March 1,2,3 – “The Return of Weather Jinx at the High End Resort”

There are two recurring comments from past events held at the Delta Grand Okanagan Resort, both of which have proven to be of prediction level value. One, that the venue was plagued with weather related challenges (2012, 2015, 2019), and two, that the property (both catering and room rates) was very expensive in proportion to all the other venues.

While there were zero instances (reported) with weather or air travel related challenges in Richmond and Nanaimo, our weather/air-travel woes began in earnest in Kelowna and continued right through to the end of the next venue, Kimberley. In retrospect, we can consider ourselves incredibly fortunate that despite these challenges, we did have 100% of our staff and presenters arrive pretty much on time, and only had to make one program schedule change to accommodate a single presentation (Frank Leonard in Kimberley).

An unseasonal snow storm delayed air travel to Kelowna, and when guests finally arrived in the early hours of the morning, they were met with the hotel reservations system being down and had to camp in the lobby until the system came back up.

The Delta is a spectacular venue on the shores of Lake Okanagan, and only a 10 minute walk to downtown. Airport access is smooth (which should be considered a given, but would later become appreciated when we dealt with the unique airport transfer situation in Kimberley).

Catering was outstanding, there were no AV issues, and other than the quirky circumstance that the ballroom doors worked with key cards, this property truly lived up to its reputation as a high end resort. We also had the best breakout space on the tour with a beautiful corner hall with huge windows on the same floor as the main ballroom.

The Delta did live up to the reputation of being 30% more expensive than any of the other venues. The catering bill, the room rates, ended up topping the charts. Whereas Richmond produced a net loss due mainly to low attendance, Kelowna came in as a net loss due to high prices.

And yet the Delta Grand Okanagan Resort remains the most central, most appropriate venue to host a future EOS event in the SILGA region. This is definitely a venue where delegates and presenters should be cautioned to give themselves some extra wiggle room in travel. As far as the cost is concerned, this may just be something we need to calculate into the overall budget.

AKBLG, Kimberley, March 8,9,10 – “Winner of Top Chef vs. Mountain Issues”

The top chef billing (as in prior years it would appear), definitely goes to Kimberley. From the Mexican Fiesta Lunch to the special Day 2 Networking reception Rib Fest Dinner, everything that was served looked like it came from the dining hall of a high end cruise ship. The resident chef extraordinaire takes special pride in her work and our delegates were once again beneficiaries.

The catering costs were very humble in comparison to the food, the presentation, the extras. This is such a huge plus, along with the warm, genuine appreciation and great big hearts of the people of this region, that it did counter-balance the issues related to this venue and property, which are major, and although not insurmountable, definitely bear some thought and careful planning for the future.

The issues are related to *air travel, local transportation, remoteness-emergency response, and technology-AV*.

Flying into Cranbrook is the only way to access Kimberley. Flights are often unreliable and require transfers. We had major issues with presenters' travel in and out; the record travel time for some MUNI staff was 22 hours from Victoria.

There is a shuttle service but it operates at odd times, and will not take major luggage.

There are two cab companies in all of Cranbrook (none currently in Kimberley), and although they are willing to take passengers up to Kimberley resort from the airport, they will not commit to picking up passengers from the Resort to take them back down.

The local transportation issue largely affects our speakers and staff, not the delegates, who would drive for the most part. What most of our staff and delegates did end up doing was renting vehicles from Cranbrook airport, and this may prove to be the best solution along with some car-pooling, but in any event, this does take some extra planning. The situation may improve by 2027, but due to the geographic location, Cranbrook will remain a meteorological wild card with its high elevation, potential for adverse weather conditions, and local transportation issues. We did push the Kimberley

date as far as we could towards March, and fortunately experienced acceptable, if not exactly balmy temperatures.

Locally, there is nothing for the delegates to do; you have to drive down the mountain to Kimberley, and since many people did have vehicles, the more remote mountain location was not such a huge problem from this perspective. A bigger worry is the apparent issue with local emergency response, and although thank goodness we did not require emergency services, this is an issue we should investigate before committing to bringing another event to Kimberley Resort. One solution would be to include a physician on our team and have a designated emergency vehicle at all times at our disposal.

Bringing extra crew with us extends to the AV services as well. On the whole, the Kimberley Conference Centre deserves to have its technical services upgraded. Better internet service, at least two brand new laptops to service the two main ballrooms, an on-site office with a new printer, a dedicated phone line to the Conference Centre itself, and a lighting upgrade. Otherwise the facility itself is grand and timelessly beautiful, with bright corridors, great artwork; it's just an amazing architectural feat. It's a shame that it is not being kept up to date technologically with the times.

Our team ended up having to put two of our own computers to work, borrow a personal clicker from a presenter, hire a local DJ to "man" one ballroom, and our staff ran the concurrent sessions as impromptu AV techs. On a positive note, our emergency AV service only ended up costing us \$800, however we now know that this is a location where AV services are basic at best, so crew will need to be brought in and technology tested a full day prior to the event.

NCLGA, Prince George, March 15,16,17 – “The Grand Finale”

In conversation with the AV team at our last venue, Prince George, it came to light that their crew had actually run events at the Kimberley Conference Centre and had taken equipment with them as part of the package. This might be a solution to the Kimberley tech issues, as the AV team was really great in Prince George. They provided a similar standard of service as the Encore team in Richmond, but for half the price.

Prince George, as the most northern venue, was given the last spot on the tour strategically, and proved to be a great ending to the tour in every respect.

The venue is central with amenities walking distance including a brand new recreational facility/pool right behind the hotel. The catering, the audio visual team, the room rates, transfers to and from the airport were all perfect and the prices very reasonable.

It added to the festive ambiance that this would be the last stop on our grand tour.

Overall Program Feedback – “You Really Upped Your Game Since 2019”

Both verbal and written feedback illustrated that the program, the organization, and the delivery were all greatly appreciated. We had many positive comments from attendees who had been at the 2019 event, clearly indicating that the content and delivery ranked higher in 2023 than in 2019. The many hours that the Board had pored over content, deliberated what would be the best mix, really paid off. As mentioned before, despite the travel woes we were incredibly fortunate that we achieved 100% speaker attendance.

The survey for each venue is attached for more complete feedback. Here is a summary of some common themes for the board to consider:

- Thursday program was deemed to be too long
- Generally more physical breaks, movement need to be provided
- Presenters were energetic, engaging
- The chairing (MC 😊) was great

- Content was rated ambitious, with comments such as “completely surpassed expectations”; “congrats for bringing the best of the best to lead our sessions”; “the content was an improvement from 4 years ago”; “it was well done and the staff looking after us did an excellent job. As a returning Director I was pleasantly surprised to find all topics very interesting, even though they were supposedly tailored to new Directors”
- Some delegates found the amount of information packed into the three days overwhelming
- There were many complementary comments on the organization being seamless, and the program being kept on track, time wise an in all other respects.
- Interestingly, there were comments about delving deeper into law, planning and finance

The average conference satisfaction rate of Very Good to Excellent was 85% . In terms of presenter rankings*, the top five productions were as follows:

Master Your Media Message (4.4)	Jan Enns
Dynamics and Decision Making (4.4)	Tracey Lorenson
Roles and Responsibilities (4.5)	Frank Leonard
Roles and Responsibilities (4.4)	Gordon McIntosh
CivicInfo Post Election Assessment (4.3)	Todd Pugh

- MIABC Presents Loose Lips Sink Townships, Local Government Finance, Local Government Law, and Asset Management also scored high, averaging around 4.1
- The Keynote performances averaged at 4.0. Andrea Reimer received a 4.04 in Nanaimo and Ian McCormack received rankings between 3.71 (Kimberley- Lowest) and 4.29 (Prince George- Highest).
- UBCM’s Code of Conduct Piece and the Mentoring Panel also did well coming in at an average of 4.0

**Ranking Legend: 1-Below Satisfactory; 2-Not very engaging; 3-Good Content and Delivery; 4-Valuable Content and Good Delivery; 5-Exceptional Content and/or Delivery*

Financial Assessment

Revenue From Registrations

The table below shows a comparison of income from registrations between 2019 and 2023. The total income from registrations in 2019 was \$252,556.50. In 2023, the total income from Registrations was \$290,115.00. Taking into account the Consumer Price Index, the two amounts are roughly equivalent Using the BC CPI factor, \$252.6K in 2019 equates to about \$288.3K in 2022 dollars ... to compare against the 2022 income of \$290K. Conversely, \$290K in 2022 would equate to about \$254K if restated in 2019 dollars ... to compare against the 2019 income of \$252.3K. (we did however achieve this income from five vs. seven events)

Select Compa	CPI Rate								
Canada	BC	Vancouver	Victoria	Net Income	BC	Restated	Diff to Comp\	Summary	
Year 1	2018-19	133.9	129.2	131.8	126.7	\$252,556.50	114.2	\$288,328.82	-1,671.18
Year 2	2021-22	153.1	147.5	149.8	145.0	\$290,000.00	114.2	\$254,020.34	1,463.84

Net Income of \$252,557 in 2018-19 equals \$288,329 in 2021-22 dollars, a difference of -\$1,671

Net Income of \$290,000 in 2021-22 equals \$254,020 in 2018-19 dollars, a difference of \$1,464

Comparison of registration income by venues for 2019 and 2023

	2019			2023	
	Paid Registrations	Income		Paid Registrations	Income
LMLGA Richmond 1	110	\$ 40,057.50	LMLGA Richmond	78	\$ 36,855.00
LMLGA Richmond 2	42	\$ 15,435.00			
AVICC Parksville 1	102	\$ 37,143.75	AVICC Nanaimo	191	\$ 90,247.50
AVICC Parksville 2	84	\$ 30,502.50			
SILGA Kelowna	128	\$ 47,040.00	SILGA Kelowna	129	\$ 60,952.50
AKBLG Kimberley	115	\$ 45,627.75	AKBLG Kimberley	108	\$ 51,030.00
NCLGA Prince George	101	\$ 36,750.00	NCLGA Prince George	108	\$ 51,030.00
TOTAL	682	\$ 252,556.50		614	\$ 290,115.00
Registration Fees		\$ 350.00	Registration Fees		\$ 450.00
GST		\$ 17.50	GST		\$ 22.50
Total per person		\$ 365.00	Total per person		\$ 472.50

Revenue From Sponsorship

The second significant component of total revenue is sponsorship income. It is important to note that since 2020, we have not counted the significant \$30,000 MFA contribution and the equally significant \$30,000 MUNI contribution as “event sponsorship”, but classified it rather as a program income, with the understanding that these amounts contribute significantly to overall annual programming including the EOS and the Forum. Both MUNI and MFABC do receive sponsorship recognition at all these events and are depicted as sponsors on the website. The differentiation is strictly for the purposes of accounting. (These amounts *were* calculated on the event income side in 2019 and in prior years, and this made it hard to see just how sustainable the event itself really was).

Platinum Program Sponsors – MUNI and MFABC

MUNI	\$30,000.00	Receives sponsorship recognition; classified as program sponsor in accounting
MFABC	\$30,000.00	Receives sponsorship recognition; classified as program sponsor in accounting

The total income from EOS sponsorship was \$48,000:

BC Assessment	\$5,000.00
BCLC	\$5,000.00
CN	\$5,000.00
Destination BC	\$5,000.00
Fortis BC	\$5,000.00
MIABC	\$5,000.00
TELUS	\$5,000.00
Lidstone	\$4,000.00
Young Anderson	\$4,000.00
Stewart McDannold Stuart	\$2,000.00
Economic Trust for the Southern Interior	\$2,000.00
Island Coastal Economic Trust	\$1,000.00
TOTAL	\$48,000.00

We put a lot of effort into making sure that our sponsors felt valued, appreciated and serviced. One of the unexpected positive results of the “Tour”, was the camaraderie that evolved between the exhibiting sponsor teams. Without exception, the overall feedback from sponsors was appreciative and positive.

Total revenue for the 2023 EOS consisted of \$290,000.00 Registration Revenue + \$48,000.00 Sponsorship Income = \$338,000.00

Major EOS Expense Categories – A High Level Estimate

At this point in time, we still have a few expense items rolling in. However the table below describes the major expense categories, giving us a sense of the magnitude of overall expenses.

Category	Sum	Notes
Hotel/Catering/Rooms/AV	\$ 252,916.40	See breakdown next page*
Speaker Fees	\$ 75,264.00	See breakdown next page*
Miscellaneous Costs	\$ 27,000.00	See breakdown next page*
Total	\$355,180.40	

Total revenue for the 2023 EOS = \$338,000.00

Total approximate expenses for the 2023 EOS = \$355,000.00

Financial Summary: The event incurred an approximate net loss of \$17,000.00

Although it would have been nice to record a net Profit on the EOS, the Net loss on the event itself does not mean that there is a net loss in the overall budget for the year. As mentioned before, we did not include the \$60,000 MFA/MUNI contributions in the EOS budget (as we have not included these amounts in the Forum budgets for 2020, 2021 and 2022).

*A breakdown of the expenses is shown on the next page.

Breakdown of Expenses

HOTEL/CATERING/AV						
	LMLGA-Richmond	AVICC-Nanaimo	SILGA-Kelowna	AKBLG-Kimberley	NCLGA-Prince George	
Catering/Rooms	\$ 39,000.00	\$ 45,000.00	\$ 70,000.00	\$ 30,000.00	\$ 30,000.00	
AV	\$ 16,500.00	\$ 4,958.00	\$ 9,652.00	\$ 806.40	\$ 7,000.00	
Total Hotel Catering/AV	\$ 55,500.00	\$ 49,958.00	\$ 79,652.00	\$ 30,806.40	\$ 37,000.00	\$ 252,916.40
Registrations	\$ 36,855.00	\$ 90,247.50	\$ 60,952.50	\$ 51,030.00	\$ 51,030.00	\$ 290,115.00
Deduct Hotel/AV	-\$ 55,500.00	-\$ 49,958.00	-\$ 79,652.00	-\$ 30,806.40	-\$ 37,000.00	
REVENUE	-\$ 18,645.00	\$ 40,289.50	-\$ 18,699.50	\$ 20,223.60	\$ 14,030.00	\$ 37,198.60

Presenter Costs		Other Misc Costs	
Ian McCormack	\$ 17,908.00	Brochures	\$ 3,000.00
Andrea Reimer	\$ 3,832.00	Staff Travel/Misc*	\$ 10,000.00
Frank Leonard	\$ 7,875.00	CivicInfo Fees	\$ 14,000.00
Gordon McIntosh	\$ 6,280.00		
Jan Enns	\$ 11,235.00	*Some duplication	
Tracey Lorenson	\$ 12,000.00		
Christina Benty	\$ 7,234.00		
Linda Tynan	\$ 4,000.00		
Christopher Paine	\$ 2,000.00		
Lindsay Chase	\$ 500.00		
Indigenous Presenters	\$ 2,400.00		
Total Presenter Fees	\$ 75,264.00	Misc Cost Total	\$ 27,000.00

Summary and Discussion Points

The LGLA Board can be very proud of the 2023 EOS Tour. Coming out of the pandemic, dealing with many unpredictable factors, the Board put a stellar production together that not only met but exceeded the expectations of the audience. With the rising rates of travel and hospitality, we saw a cost increase of 20-30% since 2019. The substantial sponsorship income made it possible for registration rates to remain low, however in order to break even, or to register some profit, rates could have been \$100 higher, netting an extra income of \$61,400.00.

Overall we have been very sustainable with resources. In the past this event involved a Program Manager, an Acting Program Manager, a Board and Seminar Coordinator and a Conference Coordinator. We amalgamated these roles into one Executive Coordinator and utilized local resources to help out with logistics. We also did all creative work and web updates in house. For consideration:

- Raising registration rates
- Decreasing Thursday curriculum and “dismissing class” earlier
- Dinner on your own on Day 2 of event, to decrease catering costs
- Adding extra AV crew in the budget for Kimberley
- Alerting delegates/speakers to travel concerns for Kelowna and Kimberley
- Starting the event in the last week of January on the Lower Mainland, and completing the tour by the beginning of Spring Break
- Decreasing the number of Panels for logistical reasons

Respectfully submitted to the LGLA Board of Directors, April 28, 2023 for information.

Gabi Vindisch,
Executive Coordinator

Financial Statements of

**LOCAL GOVERNMENT LEADERSHIP
ACADEMY SOCIETY**

And Independent Practitioner's Review Engagement
Report thereon

Year ended June 30, 2023

KPMG LLP
PO Box 10426 777 Dunsmuir Street
Vancouver BC V7Y 1K3
Canada
Telephone (604) 691-3000
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INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Board of Directors of Local Government Leadership Academy Society

We have reviewed the accompanying financial statements of Local Government Leadership Academy Society, which comprise the statement of financial position as at June 30, 2023, the statement of operations, statement of changes in net assets and statement of cash flows for the year then ended, and notes and schedule, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Local Government Leadership Academy Society as at June 30, 2023, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Chartered Professional Accountants

Vancouver, Canada
October 13, 2023

LOCAL GOVERNMENT LEADERSHIP ACADEMY SOCIETY

Statement of Financial Position

June 30, 2023, with comparative information for 2022

	2023	2022
Assets		
Current assets:		
Cash (note 3)	\$ 721,287	\$ 600,753
Investments, at fair value (note 4)	1,013,568	989,325
Accounts receivable	9,804	5,811
Prepaid expenses	-	3,000
	<u>\$ 1,744,659</u>	<u>\$ 1,598,889</u>
Liabilities and Net Assets		
Current liabilities:		
Accounts payable and accrued liabilities	\$ 15,036	\$ 6,462
Due to Asset Management BC	11,659	11,659
Deferred contributions (note 5)	120,000	30,000
	<u>146,695</u>	<u>48,121</u>
Net assets:		
Internally restricted endowment (note 6)	1,125,000	1,125,000
Unrestricted	472,964	425,768
	<u>1,597,964</u>	<u>1,550,768</u>
	<u>\$ 1,744,659</u>	<u>\$ 1,598,889</u>

See accompanying notes and schedule to financial statements.

Approved on behalf of the Board:

_____ President

_____ Secretary Treasurer

LOCAL GOVERNMENT LEADERSHIP ACADEMY SOCIETY

Statement of Operations

Year ended June 30, 2023, with comparative information for 2022

	2023	2022
Revenue:		
Elected official seminars:		
Registrations	\$ 276,300	\$ -
Sponsorships	48,000	-
	<u>324,300</u>	<u>-</u>
Leadership forum:		
Registrations	-	51,310
Sponsorships	2,500	31,000
	<u>2,500</u>	<u>82,310</u>
Other funding (note 7)	60,000	60,527
Interest income	59,837	4,892
Total revenue	<u>446,637</u>	<u>147,729</u>
Expenses:		
Elected official seminars	326,823	678
Leadership forum	1,166	64,272
Awards and sponsorship	500	500
General administration (schedule 1)	62,548	55,340
Total expenses	<u>391,037</u>	<u>120,790</u>
Excess of revenue over expenses before the undernoted	55,600	26,939
Change in fair value of investments	(8,404)	(39,732)
Excess (deficiency) of revenue over expenses	<u>\$ 47,196</u>	<u>\$ (12,793)</u>

See accompanying notes and schedule to financial statements.

LOCAL GOVERNMENT LEADERSHIP ACADEMY SOCIETY

Statement of Changes in Net Assets

Year ended June 30, 2023, with comparative information for 2022

	Unrestricted	Internally restricted endowment <small>(Note 6)</small>	Total net assets
Balance, June 30, 2021	\$ 438,561	\$ 1,125,000	\$ 1,563,561
Deficiency of revenue over expenses	(12,793)	-	(12,793)
Balance, June 30, 2022	425,768	1,125,000	1,550,768
Excess of revenue over expenses	47,196	-	47,196
Balance, June 30, 2023	\$ 472,964	\$ 1,125,000	\$ 1,597,964

See accompanying notes and schedule to the financial statements.

LOCAL GOVERNMENT LEADERSHIP ACADEMY SOCIETY

Statement of Cash Flows

Year ended June 30, 2023, with comparative information for 2022

	2023	2022
Cash provided by:		
Operations:		
Excess (deficiency) of revenue over expenses	\$ 47,196	\$ (12,793)
Items not involving cash:		
Change in fair value of investments	8,404	39,732
Changes in non-cash operating working capital:		
Accounts receivable	(3,993)	846
Prepaid expenses	3,000	2,641
Accounts payable and accrued liabilities	8,574	3,962
Due to Asset Management BC	-	11,659
Deferred revenue	90,000	-
	153,181	46,047
Investments:		
Purchase of investments	(32,647)	-
Increase in cash	120,534	46,047
Cash, beginning of year	600,753	554,706
Cash, end of year	\$ 721,287	\$ 600,753

See accompanying notes and schedule to financial statements.

LOCAL GOVERNMENT LEADERSHIP ACADEMY SOCIETY

Notes to Financial Statements

Year ended June 30, 2023

1. Nature of operations:

The Local Government Leadership Academy Society (“LGLAS”) is incorporated under the Societies Act (British Columbia) and its principal activity is to improve competencies needed to effectively manage and lead British Columbia’s communities through dedicated leadership development. LGLAS is a not-for-profit organization and is exempt from income and capital taxes.

LGLAS has a contract with the Union of British Columbia Municipalities (“UBCM”) for UBCM to provide support for secretarial and office services. No management fees are payable by LGLAS to UBCM for these services.

2. Significant accounting policies:

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations under Part III of the CPA Canada Handbook - Accounting. LGLAS’ significant accounting policies are as follows:

(a) Revenue recognition:

LGLAS follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

Annual seminars, sponsorships, registrations, and other revenues are recognized as revenue in the year when seminars and leadership training take place.

(b) Contributed materials and services:

Due to the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements.

(c) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost unless management has elected to carry the instruments at fair value. LGLAS has elected to carry its investments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

LOCAL GOVERNMENT LEADERSHIP ACADEMY SOCIETY

Notes to Financial Statements (continued)

Year ended June 30, 2023

2. Significant accounting policies (continued):

(c) Financial instruments (continued):

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, LGLAS determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount LGLAS expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(d) Capital assets:

Capital assets are recorded at cost less accumulated amortization. Amortization is provided on a straight-line basis over the assets' estimated useful lives. As at June 30, 2023, there is nil (2022 – nil) net book value of capital assets.

(e) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

3. Cash:

Cash includes \$490,679 (2022 – \$471,005) held in the Municipal Finance Authority pooled high interest savings account. UBCM holds this cash balance in trust for LGLAS, and all beneficial interest and control of the cash and income earned thereon is with LGLAS.

4. Investments, at fair value:

Investments are comprised of pooled investments held with the Municipal Finance Authority in bond and money market funds. UBCM holds the investments in trust for LGLAS, with all beneficial interest and control of the investments and investment income earned thereon is with LGLAS.

LOCAL GOVERNMENT LEADERSHIP ACADEMY SOCIETY

Notes to Financial Statements (continued)

Year ended June 30, 2023

5. Deferred contributions:

Deferred contributions balance of \$120,000 (2022 - \$30,000) consists of funding received in advance for the next fiscal periods.

	2023	2022
Balance, beginning of year	\$ 30,000	\$ 30,000
Received during the year	120,000	30,000
Recognized as revenue during the year (note 7)	(30,000)	(30,000)
Balance, end of year	\$ 120,000	\$ 30,000

6. Internally restricted endowment:

Upon its establishment, LGLAS received a \$1,000,000 start-up grant from the Province of British Columbia. Together with other contributions it received from members of the LGLAS and other organizations, the Board of LGLAS had internally restricted a sum of \$1,125,000 as an internally restricted endowment. As such the principal is to be maintained and cannot be used to fund current operations. The investment income is not restricted and is used to fund current operations. As at June 30, 2023, the internally restricted funds were invested in cash and pooled funds (notes 3 and 4).

7. Other funding:

LGLAS recognized funding revenue from the following sources:

	2023	2022
Municipal Finance Authority of British Columbia	\$ 30,000	\$ 30,000
Ministry of Municipal Affairs (note 5)	30,000	30,000
Others	-	527
	\$ 60,000	\$ 60,527

8. Financial instrument risks:

(a) Market risk:

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. LGLAS invests in investments traded on the open market, and derived revenue in part, from income earned on pooled funds. As a result, LGLAS is exposed to fluctuations in the market value of these investments.

LOCAL GOVERNMENT LEADERSHIP ACADEMY SOCIETY

Notes to Financial Statements (continued)

Year ended June 30, 2023

8. Financial instrument risks (continued):

(b) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss. For cash, investments, and accounts receivable, LGLAS' credit risk is limited to the carrying value on the statement of financial position. Cash is held at two reputable Canadian financial institutions. All investments are held with one reputable Canadian financial institution. There is no significant concentration of credit risk in accounts receivable.

(c) Other risks:

LGLAS believes that it is not exposed to significant currency, interest rate, or liquidity risk arising from its financial instruments.

There has been no change in risk exposure from 2022.

9. Employee and contractor remuneration:

For the year ended June 30, 2023, no employee or contractor for services received total annual remuneration of \$75,000 or greater. No remuneration was paid to any directors of LGLAS during the year.

LOCAL GOVERNMENT LEADERSHIP ACADEMY SOCIETY

General Administration Expenses

Schedule 1

Year ended June 30, 2023, with comparative information for 2022

	2023	2022
Program manager fees	\$ 53,314	\$ 49,075
Supplies and printing	1,700	788
Telecommunications	3,056	1,473
Travel	251	-
Awards	-	580
Review engagement fees	4,227	3,424
	<u>\$ 62,548</u>	<u>\$ 55,340</u>