



2015 ELECTED OFFICIALS SEMINARS

Elected Officials Seminar for Electoral Areas Radisson Hotel Vancouver Airport, Richmond January 19-21, 2015

Monday, January 19, 2015

6:00 pm	Registration (FOYER)	
7:00 pm	Plenary Session Opening and Welcome BALLROOM B & C	Director Rhona Martin, President, LGLA
7:15 pm	The “W’s” of Elected Officials <i>Who you are; why you’re here; what you wish to accomplish</i> BALLROOM B & C	Gary MacIsaac, Executive Director, UBCM Errin Morrison, LGLA
8:00 pm	Keynote BALLROOM B & C	George Abbott
9:00 pm	Reception (FOYER)	

Tuesday, January 20, 2015

7:00 am	Breakfast Buffet (FOYER)	
	Concurrent Clinics	
7:30 am	Newly Elected: Making Meetings Work <i>Meeting Procedures 101: the rules of the</i> BALLROOM A	Chris Plagnol, Director, Board & Information Services, Metro Vancouver RD
	Returning Elected: UBCM Funding Programs <i>An overview of current funding programs such as the renewed Gas Tax Fund, the New Building Canada Fund, and others</i> BALLROOM B & C	Gary MacIsaac, Executive Director, UBCM Glen Brown, General Manager, Victoria, UBCM
8:30 am	Orientation to the Day BALLROOM B & C	Director Rhona Martin, President, LGLA
8:35 am	Roles, Responsibilities and Teamwork <i>The roles and responsibilities of councillors/board members; staff/elected official relations; and the art of working together</i> BALLROOM B & C	Gordon McIntosh, President Local Government Leadership Institute

10:00 am	UBCM Presents <i>BALLROOM B & C</i>	Councillor Sav Dhaliwal, President, UBCM
10:15 am	Coffee Break <i>(FOYER)</i>	
10:35 am	Concurrent Sessions	
	Newly Elected: Local Government Law 101 <i>Overview of Community Charter and Local Government Act; statutory requirements: what you can do - what you can't; responsibilities; bylaws and resolutions; types of meetings</i> <i>BALLROOM B & C</i>	Peter Johnson, Stewart McDannold Stuart
	Returning Elected: Decision Making, Priority Setting and Thinking Strategically <i>The importance of good decision-making and the value of priority setting</i> <i>BALLROOM A</i>	Gordon McIntosh, President Local Government Leadership Institute
12:00 pm	Lunch Buffet <i>(FOYER)</i> SPONSOR: FORTIS	Gord Schoberg, Senior Manager Municipal & Aboriginal Affairs
1:00 pm	Legal Clinic: Council/Board Members as Individuals <i>Public hearing skit; legal clinic – discussion of conflict of interest, liabilities, in-camera confidence, etc.</i> <i>BALLROOM B & C</i>	Ray Young & Alyssa Bradley Young Anderson
2:30 pm	Coffee <i>(FOYER)</i>	
2:45 pm	Municipalities and Regional Districts <i>Overview of regional districts; roles, responsibilities and relationships</i> <i>BALLROOM B & C</i>	Moderator: Kelly Daniels Director Rhona Martin, Columbia Shuswap RD
3:45 pm	Local Government Partnerships and Collaboration <i>Roles, responsibilities and relationships with partner governments and agencies</i> <i>BALLROOM B & C</i>	Moderator: Gary MacIsaac, UBCM Elizabeth Brennan, LGMA Gary Paget, MCSCD Paul Borgo, BCA
4:35 pm	Supper Break – On Your Own	
7:15 pm	Local Government Mentoring Panel <i>Veteran elected officials share their knowledge and experiences</i> <i>BALLROOM B & C</i>	Chair Jim Abram, Strathcona RD Chair Rob Gay, East Kootenay RD Director Patty Hanson, Central Okanagan RD Director Rhona Martin, Columbia Shuswap RD
8:30 pm	Adjourn	

Wednesday, January 21, 2015

7:00 am	Breakfast Buffet <i>(FOYER)</i>	
	Clinic	
7:30 am	Local Governments and First Nations: Working Together <i>Building positive relations with First Nations neighbours</i> <i>BALLROOM B & C</i>	Gary Paget, MCSCD Russell Dyson, CAO, Alberni-Clayoquot RD Councillor John Jack, Huu-ay-aht First Nation & Alberni-Clayoquot RD

8:30 am	Orientation to the Day <i>BALLROOM B & C</i>	Director Rhona Martin, President, LGLA
8:35 am	Concurrent Sessions	
	Newly Elected: Local Government Financial Management I <i>Budgeting – everything you want to know, need to ask, and more...</i> <i>BALLROOM B & C</i>	Douglas Holmes, BBA, CPA, CA Douglas Holmes Consulting
	Returning Elected: Local Government Financial Management II <i>Strategic financial planning and financial management</i> <i>BALLROOM A</i>	Jerry Berry, Principal Advisor Jerry Berry Consultants Inc.
10:30 am	Coffee Break <i>(FOYER)</i>	
10:50 am	Concurrent Sessions	
	Newly Elected: Local Government Community Planning <i>Why and how we plan; statutory requirements; council/board, staff and public roles</i> <i>BALLROOM B & C</i>	Linda Adams, Chief Administrative Officer Islands Trust
	Returning Elected: Citizen Engagement <i>Improving decisions through citizen engagement</i> <i>BALLROOM A</i>	Jan Enns, Principal Jan Enns Communications
12:15 pm	Lunch Buffet <i>(FOYER)</i> SPONSOR: BC ASSESSMENT AUTHORITY	Connie Fair, President & CEO
1:00 pm	Communications and the Media <i>Everything you want to know about the media and the art of media relations</i> <i>BALLROOM B & C</i>	Norman Stowe, Pace Group
2:15 pm	Closing Comments and Adjourn <i>BALLROOM B & C</i>	Director Rhona Martin, President, LGLA