

2009 ELECTED OFFICIALS SEMINARS
Large Communities > 10,000 population
Delta Vancouver Airport, Richmond
February 25-27, 2009

WEDNESDAY, February 25, 2009

- 6:00 pm Registration**
(SEA ISLAND FOYER)
- 7:00 pm Concurrent sessions**
- Newly Elected: Making Meetings Work I** Eli Mina
for newly elected officials Registered Parliamentarian
(SEA ISLAND BALLROOM CENTRE & EAST)
- Returning Elected: Making Meetings Work II** Lisa Zwarn
for returning elected officials Registered Parliamentarian
(SEA ISLAND BALLROOM WEST)
- 9:00 pm Reception**
(SEA ISLAND FOYER)
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THURSDAY, February 26, 2009

- 7:15 am Continental Breakfast**
(SEA ISLAND FOYER)
- 8:30 am Plenary Session** Director Susie Gimse, LGLA Chair
Opening and Welcome Allison Habkirk, LGLA Program Manager
(SEA ISLAND BALLROOM CENTRE & EAST) Mayor Malcolm Brodie, City of Richmond
- 8:50 am The “Why” of Elected Officials:** Allison Habkirk
Who you are, why you are here, what you wish to accomplish LGLA Program Manager
- 9:15 am Roles & Responsibilities** Gordon McIntosh
The roles and responsibilities of councillors/board members; staff/elected official relations & the art of working together. Local Government Institute
- 10:30 am Coffee Break**
(SEA ISLAND FOYER)
- 10:50 am Concurrent Sessions**
- Newly Elected: Local Government Law** Ray Young
Overview of Community Charter and Local Government Act; statutory requirements, what you can do - what you can't; responsibilities, by-laws and resolutions; types of meetings. Lawyer
(SEA ISLAND BALLROOM CENTRE & EAST) Young Anderson

	Returning Elected: Decision Making & Priority Setting <i>The importance of good decision making and the value of priority setting.</i> (SEA ISLAND BALLROOM WEST)	Gordon McIntosh Local Government Institute
12:15 pm	Luncheon Terasen Gas Inc. (SEA ISLAND BALLROOM CENTRE & EAST)	Amy Hennessy, Community Relations Manager & Kareem Allam Terasen Gas Inc.
1:30 pm	Plenary Session Communications and the Media <i>The art of media relations</i> (SEA ISLAND BALLROOM CENTRE & EAST)	Jeremy Dunn Laura Ballance Laura Ballance Media Group
2:30 pm	Coffee – (SEA ISLAND FOYER)	
2:50 pm	Municipalities and Regional Districts <i>Overview of Regional Districts and the Regional District Toolkit</i>	Mayor Christopher Causton District of Oak Bay Kelly Daniels, CAO, Capital Regional District
4:00 pm	Council in Partnership: <i>Municipal Finance Authority</i>	Mayor Frank Leonard, Chair, MFA
	<i>Ministry of Community Development</i>	Mike Furey, Assistant Deputy Minister Gary Paget, Senior Executive Director, Local Government Department Ministry of Community Development
	<i>BC Assessment</i>	Mark Katz, Assessor, BC Assessment
	<i>Municipal Insurance Association</i>	Mayor Christopher Causton District of Oak Bay
4:45 pm	Supper break	
7:00 pm	UBCM Reports (SEA ISLAND BALLROOM CENTRE & EAST)	Robert Hobson UBCM President
7:30 pm	Local Government Management Association <i>Introduction to the Local Government Management Association.</i>	Tom MacDonald Executive Director Local Government Management Association
8:00 pm	Mentoring Panel	Susie Gimse, LGLA Chair Robert Hobson, President, UBCM Mayor Frank Leonard, District of Saanich Mayor Christopher Causton, District of Oak Bay
9:00 pm	Adjourn	

FRIDAY, February 27, 2009

- 7:15 am Continental Breakfast**
(SEA ISLAND BALLROOM FOYER)
- 7:30 am Early Morning Clinics - Concurrent Sessions**
- Local Governments & First Nations: Working Together**
(SEA ISLAND BALLROOM WEST) Allison McNeil, Capilano University
Cathy Watson, Ministry of Community Development
- UBCM Managed Programs**
(SEA ISLAND BALLROOM CENTRE & EAST) Paul Taylor, Relationships & Communications Advisor, UBCM
- 8:30 am Concurrent Sessions**
- Newly Elected: Local Government Financial Management – the basics.**
Budgeting - everything you want to know, need to ask ... and more.
(SEA ISLAND BALLROOM CENTRE EAST) Nancy Gomerich
NG Consulting
- Returning Elected: Financial Management II**
Strategic financial planning.
(SEA ISLAND BALLROOM WEST) Jerry Berry
City Manager
City of Nanaimo
- 10:50 am Concurrent Sessions**
- Newly Elected: Local Government Community Planning**
Why & how we plan, the role of council & staff.
(SEA ISLAND BALLROOM CENTRE & EAST)
- Returning Elected: Affordable Housing**
Smart Growth Affordable Housing Toolkit
(SEA ISLAND BALLROOM WEST) Tom Lancaster
Manager, Smart Growth Advisory Services
Smart Growth BC
- 12:15 pm Luncheon**
BC Transmission Corporation
(SEA ISLAND BALLROOM CENTRE & EAST) Donna McGeachie, Manager, Community Relations, BC Transmission Corporation
- 1:15 pm Plenary Session**
- Legal Clinic**
Public Hearing skit
Legal clinic and discussion on conflict of interest, liabilities, in-camera confidence
(SEA ISLAND BALLROOM CENTRE & EAST) Sandra Carter
Lawyer
Bull, Housser & Tupper
- 2:30 pm The Minister of Community Development**
(SEA ISLAND BALLROOM CENTRE & EAST) Honourable Kevin Krueger
Minister of Community Development
- 2:55 pm Closing comments and adjournment**
Allison Habkirk, LGLA Program Manager