

**2009 ELECTED OFFICIALS SEMINARS**  
**AKBLG Communities**  
**Prestige Lakeside Resort and Convention Centre**  
**February 17-19, 2009**

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**TUESDAY, February 17, 2009**

- 6:00 pm**    **Registration**  
(FOYER)
- 7:00 pm**    **Concurrent sessions**  
**Newly Elected: Making Meetings Work I**                      Eli Mina, Registered Parliamentarian  
*for newly elected officials*    Lynda Tynan, Director of Corporate  
(MONASHEE / SELKIRK)    Services / CFO, City of Nelson
- Returning elected: Making Meetings Work II**           Lisa Zwarn, Registered Parliamentarian  
*for returning elected officials*    (ROBSON)
- 9:00 pm**    **Reception**  
(KOOTENAY & FOYER)
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**WEDNESDAY, February 18, 2009**

- 7:15 am**    **Breakfast**  
(KOOTENAY)
- 8:30 am**    **Plenary Session**  
**Opening and Welcome**    Councillor Robert Hobson, LGLA Vice-  
(MONASHEE / SELKIRK)    Chair  
   Allison Habkirk, LGLA Program Manager
- 8:50 am**    **The “Why” of Elected Officials:**                                      Allison Habkirk, LGLA Program Manager  
*Who you are, why you are here, what you wish to accomplish*
- 9:15 am**    **Roles & Responsibilities**    Gordon McIntosh  
*The roles and responsibilities of*    Local Government Leadership Institute  
*councillors/board members; staff/elected official relations & the art of working together.*
- 10:30 am**   **Coffee Break**  
(FOYER)
- 10:50 am**   **Concurrent Sessions**  
**Newly Elected: Local Government Law**                              Sandra Carter, Lawyer  
*Overview of Community Charter and Local*                              Pamela Jefcoat, Lawyer  
*Government Act; statutory requirements, what*                              Bull, Housser & Tupper  
*you can do - what you can't; responsibilities,*  
*by-laws and resolutions; types of meetings.*  
(MONASHEE / SELKIRK)
- Returning Elected: Decision Making &**                              Gordon McIntosh  
**Priority Setting**    Local Government Leadership Institute  
*The importance of good decision making and*  
*the value of priority setting.*  
(ROBSON)

<b>12:15 pm</b>	<b>Luncheon</b> <b>Terasen Gas Inc.</b> <i>(KOOTENAY)</i>	Ruth Sulentich, Community Relations, Terasen Gas Inc.
<b>1:30 pm</b>	<b>Plenary Session</b> <b>Communications and the Media</b> <i>The art of media relations.</i> <i>(MONASHEE / SELKIRK)</i>	Jeremy Dunn Laura Ballance Laura Ballance Media Group
<b>2:30 pm</b>	<b>Coffee</b> <i>(FOYER)</i>	
<b>2:50 pm</b>	<b>Municipalities and Regional Districts</b> <i>Overview of Regional Districts and the Regional District Toolkit</i>	Robert Hobson, UBCM President, Chair CORD Jim Gustafson, CAO, Regional District Central Kootenay
<b>4:00 pm</b>	<b>Council in Partnership:</b> <i>Municipal Finance Authority</i>	Robert Hobson, MFA
	<i>Ministry of Community Development</i>	Mike Furey, Assistant Deputy Minister, Ministry of Community Development Gary Paget, Executive Director, Governance and Structure Division, Ministry of Community Development
	<i>BC Assessment</i>	Jim Norton, Assessor, BC Assessment
<b>4:45 pm</b>	<b>Supper break</b>	<i>On your own</i>
<b>7:00 pm</b>	<b>UBCM Reports</b> <i>(MONASHEE / SELKIRK)</i>	Robert Hobson, UBCM President
<b>7:30 pm</b>	<b>Local Government Management Association</b> <i>Introduction to the Local Government Management Association.</i>	Elizabeth Brennan, Program Coordinator, Local Government Management Association
<b>8:00 pm</b>	<b>Mentoring Panel</b>	Robert Hobson, President, UBCM Cathy Watson, Ministry of Community Development Allison Habkirk, LGLA Program Manager
<b>9:00 pm</b>	<b>Adjourn</b>	

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**THURSDAY, February 19, 2009**

<b>7:15 am</b>	<b>Breakfast</b> <i>(KOOTENAY)</i>	
<b>7:30 am</b>	<b>Early Morning Clinics - Concurrent Sessions</b> <b>Working with First Nations</b> <i>(ROBSON)</i>	Allison McNeil, Capilano University Cathy Watson, Ministry of Community Development
	<b>UBCM Managed Programs</b> <i>(MONASHEE / SELKIRK)</i>	Paul Taylor, Relationships & Communications Advisor, UBCM

<b>8:30 am</b>	<b>Newly elected: Local Government Financial Management – the basics</b> <i>Budgeting - everything you want to know, need to ask ... and more</i> (MONASHEE / SELKIRK)	Lynda Tynan Director of Corporate Services / CFO City of Nelson
<b>10:30 am</b>	<b>Coffee Break</b> (FOYER)	
<b>10:50 am</b>	<b>Concurrent Sessions</b> <b>Newly elected: Local Government Community Planning</b> <i>Why &amp; how we plan, the role of council &amp; staff</i> (MONASHEE / SELKIRK)	Lindsay Chase Director of Development Services Town of View Royal
	<b>Returning Elected: Affordable Housing</b> <i>Smart Growth Affordable Housing Toolkit</i> (ROBSON)	Tom Lancaster Manager, Smart Growth Advisory Services, Smart Growth BC
<b>12:15 pm</b>	<b>Luncheon</b> <b>BC Transmission Corporation</b>	Rachel Hamilton, BC Hydro Stakeholder Engagement Advisor, BC Hydro
	<b>The Minister of Community Development</b>  (KOOTENAY)	Honourable Kevin Krueger, Minister of Community Development
<b>1:00 pm</b>	<b>Plenary Session</b> <b>Legal Clinic</b> <b>Public Hearing skit</b> <i>Legal clinic and discussion on conflict of interest, liabilities, in-camera confidence</i> (MONASHEE / SELKIRK)	Sandra Carter, Lawyer Pamela Jefcoat, Lawyer Bull, Housser & Tupper
<b>2:15 pm</b>	<b>Closing comments and adjournment</b>	Robert Hobson, Vice-Chair, LGLA