



2015 ELECTED OFFICIALS SEMINARS

Elected Officials Seminar #1 for AVICC Communities Tigh-Na-Mara Seaside Spa Resort & Conference Centre, Parksville January 27-29, 2015

Tuesday, January 27, 2015

6:00 pm	Registration (ROOM TBA)	
7:00 pm	Plenary Session Opening and Welcome (PLENARY)	LGLA
7:15 pm	The “W’s” of Elected Officials <i>Who you are; why you’re here; what you wish to accomplish</i> (PLENARY)	Gary MacIsaac, Executive Director Union of BC Municipalities
8:00 pm	Keynote (PLENARY)	George Abbott
9:00 pm	Reception (ROOM TBA)	

Wednesday, January 28, 2015

7:00 am	Breakfast Buffet (ROOM TBA)	
	Concurrent Clinics	
7:30 am	Newly Elected: Making Meetings Work <i>Meeting Procedures 101: the rules of the road</i> (PLENARY)	Don Schaffer
	Returning Elected: UBCM Funding Programs <i>An overview of current funding programs such as the renewed Gas Tax Fund, the New Building Canada Fund, and others</i> (ROOM TBA)	UBCM
8:30 am	Orientation to the Day (PLENARY)	LGLA
8:35 am	Roles, Responsibilities and Teamwork <i>The roles and responsibilities of councillors/board members; staff/elected official relations; and the art of working together</i> (PLENARY)	Gordon McIntosh, President Local Government Leadership Institute

10:00 am	UBCM Presents (PLENARY)	Councillor Sav Dhaliwal, President Union of BC Municipalities
10:15 am	Coffee Break (ROOM TBA)	
10:35 am	Concurrent Sessions	
	Newly Elected: Local Government Law 101 <i>Overview of Community Charter and Local Government Act; statutory requirements: what you can do - what you can't; responsibilities; bylaws and resolutions; types of meetings</i> (PLENARY)	Kathryn Stuart, Stewart McDannold Stuart
	Returning Elected: Decision Making, Priority Setting and Thinking Strategically <i>The importance of good decision-making and the value of priority setting</i> (ROOM TBA)	Gordon McIntosh, President Local Government Leadership Institute
12:00 pm	Lunch Buffet (ROOM TBA)	
1:00 pm	Legal Clinic: Council/Board Members as Individuals <i>Public hearing skit; legal clinic – discussion of conflict of interest, liabilities, in-camera confidence, etc.</i> (PLENARY)	Kathleen Higgins & Olga Rivkin, Bull Housser
2:30 pm	Coffee (ROOM TBA)	
2:45 pm	Municipalities and Regional Districts <i>Overview of regional districts; roles, responsibilities and relationships</i> (PLENARY)	Speakers TBD
3:45 pm	Local Government Partnerships and Collaboration <i>Roles, responsibilities and relationships with partner governments and agencies</i> (PLENARY)	Panelists TBD
4:35 pm	Supper Break – On Your Own	
7:15 pm	Local Government Mentoring Panel <i>Veteran elected officials share their knowledge and experiences</i> (PLENARY)	Panelists TBD
8:30 pm	Adjourn	

Thursday, January 29, 2015

7:00 am	Breakfast Buffet (ROOM TBA)	
	Clinic	
7:30 am	Local Governments and First Nations: Working Together <i>Building positive relations with First Nations neighbours</i> (ROOM TBA)	Speakers TBD

8:30 am	Orientation to the Day (PLENARY)	LGLA
8:35 am	Concurrent Sessions	
	Newly Elected: Local Government Financial Management I <i>Budgeting – everything you want to know, need to ask, and more...</i> (PLENARY)	Douglas Holmes, BBA, CPA, CA
	Returning Elected: Local Government Financial Management II <i>Strategic financial planning and financial management</i> (ROOM TBA)	Jerry Berry, Principal Advisor Jerry Berry Consultants Inc.
10:30 am	Coffee Break (FOYER)	
10:50 am	Concurrent Sessions	
	Newly Elected: Local Government Community Planning <i>Why and how we plan; statutory requirements; council/board, staff and public roles</i> (PLENARY)	Lindsay Chase, Director of Development Services Town of View Royal
	Returning Elected: Citizen Engagement <i>Improving decisions through citizen engagement</i> (ROOM TBA)	Jan Enns, Principal Jan Enns Communications
12:15 pm	Lunch Buffet (ROOM TBA)	
1:00 pm	Communications and the Media <i>Everything you want to know about the media and the art of media relations</i> (PLENARY)	Pace Group
2:15 pm	Closing Comments and Adjourn (PLENARY)	LGLA